



**Position Announcement:**  
**Greenville, South Carolina**



**POSITION:** Part-time Banquet Cook  
**DEPARTMENT:** Food & Beverage - Culinary  
**REPORTS TO:** Executive Chef  
**FLSA STATUS:** Hourly/Non-exempt

### **SUMMARY**

This is a hands-on position responsible for hot and cold food banquet and concessions production under the direction of the Executive Chef, Sous Chef, and/or Lead Line Cook.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Prepares protein, soups, sauces, starches and vegetable items according to established recipes and timelines.
- Maintains an organized sanitary workstation at all times.
- Ensures high quality and minimal waste by following approved production techniques.
- Properly labels and dates food items for storage.

### **QUALIFICATIONS**

- Ability to produce high quality food in a fast paced environment.
- Must have the ability to follow recipes and perform basic math in order to calculate production demands.
- Positive, customer service oriented attitude at all times.
- Strong knowledge of sanitary practices.
- Ability to become ServSafe Certified.
- Ability to use cutlery and standard kitchen machinery.
- Maintains proper grooming and dress code standards.
- Work ethic encourages strong urgency and quality in a team environment.

### **EDUCATION AND WORK EXPERIENCE**

- Two (2) years experience as a cook or prep-cook, not including fast-food or short-order cooks.
- Large volume banquet experience highly preferred.

### **PHYSICAL DEMANDS**

- Ability to lift 40 pounds.
- Daily lifting and carrying up to 25 lbs. for up to 5 minutes at a time.
- Constant standing, walking, stooping. Constant reaching, handling products.

### **WORKING ENVIRONMENT/CONDITIONS**

- Kitchen environment

## **HOURS OF WORK AND TRAVEL REQUIREMENTS**

- Less than 30 hours per week on average.
- Hours vary based on need.
- Must be able to work irregular hours including some nights and weekends based on facility event schedule.

## **TO APPLY:**

If you meet the minimum qualifications listed above and are interested in this position, You may apply in one of the following ways:

<https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000388213306& fromPublish=true#/>

## **Recruiter:**

LaTomya Doctor  
SMG – Greenville Convention Center  
One Exposition Drive  
Greenville, South Carolina 29607

Applicants that need reasonable accommodations to complete the application process may contact 864-255-5864

SMG is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.