

# Greenville Convention Center

One Exposition Drive  
Greenville, SC 29607



**GREENVILLE**  
CONVENTION CENTER

An OVG360 managed facility

Telephone # 864-233-2562

Fax # 864-255-8600

## FOOD AND/OR BEVERAGE APPLICATION

OVG Hospitality by OVG360 has the exclusive food and beverage distribution rights within the Greenville Convention Center. Exhibitors and sponsoring organizations may distribute food and/or non-alcoholic beverage products with prior written authorization ONLY. Requests must be submitted a minimum of 2 weeks in advance. **NOTE:** All vendors MUST receive prior approval and confirmation by the Food & Beverage Director. At the discretion of the Convention Center, exhibitors who do not comply will be asked to remove the items from the facility or be subject to fees and/or commissions.

### GENERAL CONDITIONS:

- 1) Items dispensed are limited to products manufactured or produced by the exhibiting firm.
- 2) All items distributed are limited to **SAMPLE** sizes.
  - a. Beverages limited to maximum of 2 ounces in 3 ounce or smaller container
  - b. Food items limited to "bite-size" (1 oz. or less)
- 3) Use of cooking equipment must have prior approval from the facility.
- 4) Standard fees for storage, handling, delivery, etc. will be charged where applicable.
- 5) Food and beverage items used as traffic promoters (i.e. coffee, popcorn, bottled waters, sodas, bar service, etc.) **MUST** be purchased from the Convention Center Food & Beverage department. Please contact our Catering Sales department with questions on traffic promotion items.
- 6) The applicant named below acknowledges they have sole responsibility for use, service and disposal of such items in compliance with all applicable laws. State law prohibits the sampling and distribution of alcoholic beverages. Accordingly, the applicant agrees to indemnify and forever hold harmless OVG Hospitality Food & Beverage, Convention Center, Greenville and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items.
- 7) **A copy of the license for your facility must be sent in with this application. The State of South Carolina Department of Agriculture requires that all food items sold MUST be produced in a licensed facility. All food items sold are to be packaged for off premise consumption. If your products are not produced in a licensed facility, you could be removed from the show at their discretion. Questions regarding these requirements / policies may be directed to The SC Dept. of Agriculture, Columbia, South Carolina (803) 737-9690.**

Name of Event \_\_\_\_\_ Event Date(s) \_\_\_\_\_ Booth # \_\_\_\_\_

Firm Name \_\_\_\_\_ Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

On-Site Contact \_\_\_\_\_ Title \_\_\_\_\_

Product(s) you will be selling: \_\_\_\_\_

Product(s) you wish to sample: \_\_\_\_\_

Size of portion to be dispensed \_\_\_\_\_ Quantity Distributed \_\_\_\_\_

Proposed container for dispensing \_\_\_\_\_

Reason for offering samples \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SERVICES REQUIRED:** Please notify OVG Hospitality Food & Beverage at 864-233-2562 regarding any special service requests related to your sample distribution. A state sales tax applies to all charges and services where applicable.

APPROVED \_\_\_\_\_ Date \_\_\_\_\_

Food & Beverage  
Director OVG Hospitality